

OTR 79-5709

30 MAR 1979

DD/A Registry
79-1135

MEMORANDUM FOR: Deputy Director for Administration

VIA: Director of Personnel

DD/A REGISTRY

STAT

FROM:
Acting Director of Training

FILE: 04M

SUBJECT: Request for Agency Seal

STAT

REFERENCE:

1. Action Requested: Your approval of the acquisition of an Agency seal for presentation to the Interservice Nuclear Weapons School, Kirtland Air Force Base, New Mexico.

2. Background: The Interservice Nuclear Weapons School, Kirtland Air Force Base, New Mexico, has seals displayed in the lobby from all organizations that participate in the Nuclear Weapons Orientation Advanced course.

This School allocates quotas to the Agency for student participation in the Resident Nuclear Weapons Orientation Advanced course at Kirtland. Also, for the past two years its Mobile Training Team has conducted in-house runnings of this program at Headquarters. A third in-house running is scheduled for 26-27 April 1979, which we estimate will save the Agency approximately \$27,000 in training costs.

3. Recommendation: It is recommended that an Agency seal be made available for presentation to the Chief of the Mobile Training Team, Interservice Nuclear Weapons School, while the Team is here next month.



STAT

SUBJECT: Request for Agency Seal

CONCUR: _____
Director of Personnel

DATE: _____

STAT

APPROVED: _____
Deputy Director for Administration

DISAPPROVED: _____
Deputy Director for Administration

8 APR 1979

DATE: _____

Distribution:

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② - DDA

1 - D/Pers